

*Estimated burden: Public reporting burden for initial notifications is estimated to be 4.25 hours and 2.10 hours for subsequent notifications. This reporting burden includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Director, Regulatory Information Division, 2136, U.S. Environmental Protection Agency, 401 M St., S.W., Washington D.C. 20460; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503, marked "Attention Desk Officer of EPA."*

**LINE-BY-LINE INSTRUCTIONS FOR COMPLETING MO 780-1164**

**(NOTE: All new registrations and reactivations require a \$100 initial fee as stated in 260.380.1 (1), Revised Statutes of Missouri. Registrations without this fee will not be processed. The fee is not required if you are only updating information to an existing, active registration.)**

**ITEM I. — TYPE OF NOTIFICATION:**

Place an "X" in the appropriate box to indicate whether this is a new notification (Box A) or a subsequent notification (Box B) for this site.

**A. New Notification:** If this is a new notification, mark if you are applying for a permanent or for a 30 day temporary EPA Identification number. If you are applying for a temporary number, you must also enter the date that you want the number to be effective.

**B. Subsequent Notification:** If you are filing a subsequent notification enter your EPA ID number and MO I.D. number in the space provided.

**Note:** When the owner of a facility changes, the new owner must notify EPA of the change, even if the previous owner already received a EPA Identification number. Because the EPA Identification number is "site-specific," the new owner will keep the existing ID number. If the facility moves to another location, the owner/operator must notify EPA of this change. In this instance a new EPA Identification number will be assigned, since the facility has changed locations. The same is true of a Missouri Generator Identification number as for an EPA Identification number.

**ITEMS II. AND III. — NAME AND LOCATION OF INSTALLATION:**

Complete items II and III. Please note that the address you give for item III, "Location of the Installation," must be a physical address, or directional description; i.e., # of miles from a known junction, not a post office box or route number.

**County Name:** Give the county name.

**ITEM IV. — INSTALLATION MAILING ADDRESS:**

Please enter the installation mailing address. This is the address that all correspondence (including fee and tax bills) will be sent to. If the mailing address and the location of the installation (Item III) are the same, you can print "SAME" in the box for Item IV.

**ITEM V. — INSTALLATION CONTACT:**

Enter the name, email address and business telephone number of the person who should be contacted regarding information submitted on this form. All correspondence will be sent to this person's attention at the mailing address.

**ITEM VI. — OWNERSHIP:**

**A. Name of Installation's Legal Owner (Business Owner):** Enter the name of the legal owner(s) of the installation. Also enter the address and phone number where this individual can be reached. Make copies of this section for multiple ownership.

**B. Change of Installation Owner Indicator:** (If this is your installation's first notification, leave Item VI.B. blank.) If the owner of the installation (business) has changed since the facility's

original notification, place an "X" in the box marked "Yes" and enter the date that the owner changed.

**C. Installation Owner Type:** Place an "X" in the box that best describes the legal status of the current business owner of the facility.

**Note:** Ownership code "H" for Hospitals may only be used if a facility is licensed under Chapter 197 of the Revised Statutes of Missouri (RSMo).

**D. Name of the Property's Legal Owner:** Enter the name of the legal owner(s) of the property. Also enter the address and phone number where this individual can be reached. Make copies of this section for multiple ownership. If the property owner and the installation's legal owner (Item VI.A.) are the same, you can print "SAME" in the box for item VI.D.

**E. Change of Property Owner Indicator:** (If this is your installation's first notification, leave item VI.E. blank.) If the owner of the property has changed since the facility's original notification, place an "X" in the box marked "Yes" and enter the date that the owner changed.

**F. Property Owner Type:** Place an "X" in the box that best describes the legal status of the current owner of the property.

**ITEM VII. — TYPE OF REGULATED WASTE ACTIVITY:**

**A. Hazardous Waste Activities:** Mark an "X" in the appropriate box(es) to show which hazardous waste activities are going on at this installation.

**1. a.-c. Generator:** If you generate a hazardous waste that is identified by characteristic or listed in 40 CFR Part 261, mark an "X" in the appropriate box for the quantity of nonacutely hazardous waste that would indicate the highest generation per month or accumulation at any one time. If you generate acutely hazardous waste, please refer to 40 CFR Part 262 and 10 CSR 25-5 for further information.

**d. Not a Generator:** Mark only if a-c do not apply but you are completing the form for another reason.

In addition to the above, place an "X" in the following appropriate box(es) to indicate other generator activities occurring at this site. (Mark all boxes that apply.)

**e. United States Importer of Hazardous Waste:** Place an "X" in the box if you import hazardous waste from a foreign country into the United States. Refer to 40 CFR 262.260 for additional information.

**f. Mixed Waste Generator:** Place an "X" in the box if you are a generator of mixed waste (waste that is both hazardous and radioactive). RCRA defines "mixed waste" as waste that contains both hazardous waste and source, special nuclear, or by-product material subject to the Atomic Energy Act (AEA), RCRA section 1004(41), 42 U.S.C 6903 (63 FR 17414; April 9, 1998).

**2. Transporter of Hazardous Waste:** Place an "X" in the box if you transport hazardous waste within the United States. The Federal Regulations for hazardous waste transporters are found in 40 CFR Part 263.

**3. Treater/Storer/Disposer:** If you treat, store or dispose of regulated hazardous waste, then mark an "X" in this box. You are reminded to contact your State to request Part A of the RCRA Permit Application. The Federal regulations for hazardous waste facility owners/operators are found in 40 CFR Part 264 and 265; the State regulations are found in 10 CSR 25-7.

**4. Recycler of Hazardous Waste:** If you recycle regulated hazardous waste (recyclable materials), place an "X" in this box. The Federal regulations for owners or operators of sites that recycle hazardous waste are found in 40 CFR 261.6. A hazardous waste permit may be required for this activity. You may also be subject to other Federal and State regulations.

**5. Exempt Boiler and/or Industrial Furnace:**

**a.** If you burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in 40 CFR 266.108, place an "X" in the box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.

**b.** If you process hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in 40 CFR 266.100(d), or to recover economically significant amounts of precious metals, as described in 40 CFR 266.100(g), or if you process hazardous wastes in a lead recovery furnace to recover lead, as described in 40 CFR 266.100(h), place an "X" in the box to indicate that you qualify for the Smelting, Melting, and Refining Furnace Exemption.

**6) Underground Injection Control:** If you generate, treat, store, or dispose of hazardous waste and there is an underground injection well located at your site, place an "X" in the box. The Federal regulations for owners or operators of underground injection wells are found in 40 CFR Part 148.

**B. Universal Waste Activities: Refer to 10 CSR 25-16.273 requirements and definitions for universal waste.** Also refer to 40 CFR 261.9 and 40 CFR Part 273 for the Federal Regulations covering universal waste.

**1. Large Quantity Handler of Universal Waste (LQHUW):** You are a LQHUW if you accumulate a total of 5,000 kg or more of any universal wastes (calculated collectively) at any time. Place an "X" in the appropriate box(es) to indicate the type(s) of universal wastes you manage at your site.

**2. Destination Facility:** Place an "X" in the box if you treat, dispose of, or recycle universal wastes on site. A hazardous waste permit is required if you treat or dispose of universal wastes; a permit may be required if you recycle universal wastes.

**C. Used Oil Management Activities:** Mark an "X" in the appropriate box(es) to indicate which used oil fuel activities are taking place at this installation. The Federal regulations for used oil management are found in 40 CFR Part 279; the State regulations are found in 10 CSR 25-11.

**1. Used Oil Transporter/Transfer Facility:** If you transport used oil, or if the site you are registering is a used oil transfer facility, mark an "X" in the appropriate box(es) to indicate your activity.

**2. Used Oil Processor/Re-refiner:** If you are processing or re-refining used oil at the facility which you are registering for, mark an "X" in the appropriate box(es) to indicate your activity.

**3. Off-Specification Used Oil Burner:** If you burn used oil fuel, place an "X" in the appropriate box.

**4. Used Oil Fuel Marketer:** If you market used oil fuel, place an "X" in the appropriate box(es).

**Note:** Used oil generators are required to notify only if they are marketing directly to a burner.

**ITEM VIII. — DESCRIPTION OF REGULATED WASTE ACTIVITY:**

(Only persons involved in hazardous waste activity (Item VII.A.1) need to complete this item. Transporters requesting a EPA Identification number do not need to complete this item, but must mark A.2. and sign the "Certification" in Item XI.) You will need to refer to 40 CFR Part 261 and 10 CSR 25-4 in order to complete this section. Part 261 identifies those wastes that EPA defines as hazardous. If you need help in completing this section, please contact the Hazardous Waste Program.

**A. Federally Regulated Hazardous Wastes:** If you handle hazardous wastes that are described in 40 CFR Part 261, enter the appropriate 4-digit code(s) in the box(es) provided.

**B. State-Regulated Hazardous Wastes:** If you manage hazardous wastes that have a Missouri waste code, enter the appropriate code(s) in the box(es) provided.

**Note —** If you handle more listed hazardous wastes, please continue listing the waste codes on the extra sheet provided.

**ITEM IX. — NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) CODE(S):**

**Box A.** Provide the North American Industry Classification System (NAICS) code that **best** describes your site's primary business production process for your products or services. Use the six (6) digit code (most specific description) if available for your business; if not, use the five (5) digit code; do not enter any four (4) or less digit code.

**Box B.-D.** List other NAICS codes that describe the primary business production processes for your site. Use the most specific 6 or 5 digit codes available.

You can obtain NAICS codes from the following sources:

- NAICS web sites at <http://www.census.gov/epcd/naics02/>
- Some libraries

**Principal Business Activity —** Enter a description of the activity that best typifies your business, i.e., manufacture steel chairs and related products.

**ITEM X. — COMMENTS:**

Use this section as needed to provide additional information. You may attach additional sheets if needed.

**ITEM XI. — CERTIFICATION:**

This certification must be signed by the owner, operator, or an authorized representative of your installation. An "authorized representative" is a person responsible for the overall operation of the facility (i.e., a plant manager or superintendent, or a person of equal responsibility). All notifications must include the certification to be complete.

**MAIL COMPLETED FORMS AND \$100 FEE IF APPLICABLE TO:  
MISSOURI DEPARTMENT OF NATURAL RESOURCES  
HAZARDOUS WASTE PROGRAM  
P.O. BOX 176  
JEFFERSON CITY, MO 65102**



MISSOURI DEPARTMENT OF NATURAL RESOURCES  
 HAZARDOUS WASTE PROGRAM  
 P.O. BOX 176 OR 1730 E ELM  
 JEFFERSON CITY, MO 65102 JEFFERSON CITY, MO 65101  
 (573) 751-3176

FORM MUST BE COMPLETE IN ITS ENTIRETY, OR IT WILL BE RETURNED.

NOTE: \$100.00 fee for new registration and reactivating registrations.

**NOTIFICATION OF REGULATED WASTE ACTIVITY**

**I. Type of Notification**

A. New Notification

Permanent

Temporary

Effective Date of Temporary ID

B. Subsequent Notification

EPA #

MO #

**II. Name of Installation (Business Name, Site Name or d.b.a.)**

**III. Location of Installation (Physical Address or directional description not P.O. Box or Route Number)**

Street

City or Town  State  ZIP Code

County Name

**IV. Installation Mailing Address (All correspondence will be sent to this address)**

Street or P.O. Box

City or Town  State  ZIP Code

**V. Installation Contact (Person to be contacted regarding waste activities at the site)**

Name (last)  (first)

Email Address  Phone Number (area code and number)  Extension

**VI. Ownership (Make copies of this section for multiple ownership)**

**A. Name of Installation's Legal Owner (Business Owner)**

Street, P.O. Box, or Route Number

City or Town  State  ZIP Code

Phone Number  Extension  B. Change of Installation Owner Indicator

Yes  No Date of Change

C. Installation owner type (Mark one)

Private  County  District  Federal  Indian  Municipal  State  Hospital  Other

**D. Name of Property's Legal Owner**

Street, P.O. Box, or Route Number

City or Town  State  ZIP Code

Phone Number  Extension  E. Change of Property Owner Indicator

Yes  No Date of Change

**F. Property owner type (Mark one)**

Private  County  District  Federal  Indian  Municipal  State  Hospital  Other

**VII. Type of Regulated Waste Activity (only mark the following sections that apply)**

| A. HAZARDOUS WASTE ACTIVITIES  | B. UNIVERSAL WASTE ACTIVITIES   |
|--|---|
| <p><b>1. Generator of Hazardous Waste (Choose only one of the following four categories.)</b></p> <p><input type="checkbox"/> a. LQG: Greater than 1,000kg (2,200 lbs) of non-acute hazardous waste or 1kg (2.2 lbs) of acute hazardous waste in a calendar month; or</p> <p><input type="checkbox"/> b. SQG: Generate 100 to 1,000kg (220-2,200 lbs) of non-acute hazardous waste in a calendar month or accumulate 100kg (220) lbs or more of hazardous waste at any one time; or</p> <p><input type="checkbox"/> c. CESQG: Generate less than 100kg (220 lbs) of hazardous waste in a calendar month and never accumulate 100kg (220 lbs) or more of hazardous waste at any one time.</p> <p><input type="checkbox"/> d. Not a Generator: Generate no hazardous waste at any time.</p> <p><b>In addition, indicate other generator activities. (Mark all that apply)</b></p> <p><input type="checkbox"/> e. United States importer of Hazardous Waste</p> <p><input type="checkbox"/> f. Mixed Waste (hazardous and radioactive) Generator</p> <p><b>For items 2 through 6, mark all that apply.</b></p> <p><input type="checkbox"/> <b>2. Transporter of Hazardous Waste</b></p> <p><input type="checkbox"/> <b>3. Treater, Storer, or Disposer of Hazardous Waste (at your site).</b><br/>Note: A hazardous waste permit is required for this activity.</p> <p><input type="checkbox"/> <b>4. Recycler of Hazardous Waste (at your site).</b> Note: A hazardous waste permit may be required for this activity.</p> <p><input type="checkbox"/> <b>5. Exempt boiler and/or Industrial Furnace</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> a. Small Quantity On-Site Burner Exemption</p> <p style="margin-left: 20px;"><input type="checkbox"/> b. Smelting, Melting, and Refining Furnace Exemption</p> <p><input type="checkbox"/> <b>6. Underground Injection Control</b></p> | <p><b>1. Large Quantity Handler of Universal Waste (accumulate 5,000kg or more) [refer to Missouri regulations to determine what is regulated]. Indicate types of universal waste managed and/or accumulated at your site. (Mark all boxes that apply):</b></p> <p style="text-align: right;"><b>MANAGE</b></p> <p>a. Batteries <input type="checkbox"/></p> <p>b. Pesticides <input type="checkbox"/></p> <p>c. Mercury containing equipment <input type="checkbox"/></p> <p>d. Lamps <input type="checkbox"/></p> <p><input type="checkbox"/> <b>2. Destination Facility for Universal Waste.</b> Note: A hazardous waste permit may be required for this activity.</p> |
| C. USED OIL ACTIVITIES (MARK ALL BOXES THAT APPLY.)  |   |
| <p><b>1. Used Oil Transporter - Indicate Type(s) of Activity(ies)</b></p> <p><input type="checkbox"/> a. Transporter</p> <p><input type="checkbox"/> b. Transfer Facility</p> <p><b>2. Used Oil Processor and/or Re-refiner - Indicate Type(s) of Activity(ies)</b></p> <p><input type="checkbox"/> a. Processor</p> <p><input type="checkbox"/> b. Re-refiner</p> <p><b>3. <input type="checkbox"/> Off-Specification Used Oil Burner</b></p> <p><b>4. Used Oil Fuel Marketer - Indicate Type(s) of Activity(ies)</b></p> <p><input type="checkbox"/> a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner</p> <p><input type="checkbox"/> b. Marketer Who First Claims the Used Oil Meets the Specifications</p>  |   |

**VIII. Description of Regulated Waste Activity (Use Additional Sheets if Necessary)**

**A. Waste Codes for Federally Regulated Hazardous Wastes.** Please list the waste codes of the Federal hazardous wastes handled at your site. List them in the order they are presented in the regulations (e.g., D001, D003, F007, U112). For waste codes see 40 CFR 261.20 - 261.24 or 40 CFR 261.31 - 261.33. Use additional page if more spaces are needed for waste codes.

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**B. Waste Code for State-Regulated (i.e., non-Federal) Hazardous Waste.** Please list the waste codes of the State-regulated hazardous wastes handled at your site. List them in the order they are presented in the regulations. Use additional page if more spaces are needed for waste codes.

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**IX. North American Industry Classification System (NAICS) Code(s)**

Website at <http://www.census.gov/epcd/naics02> for NAICS code list.

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| A. | B. | C. | D. |
|----|----|----|----|

DESCRIBE PRINCIPAL BUSINESS ACTIVITY

**X. Comments**

**XI. Certification**

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

|                                   |   |             |
|-----------------------------------|---|-------------|
| SIGNATURE (ORIGINAL INK REQUIRED) | NAME AND OFFICIAL TITLE (TYPE OR PRINT) | DATE SIGNED |
|-----------------------------------|---|-------------|



## DEFINITIONS

The following definitions are included to help you to understand and complete the Notification Form:

**ACT or RCRA** means the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended by the Hazardous and Solid Waste Amendments of 1984, 42 U.S.C. Section 6901 *et seq.*

**Authorized Representative** means the person responsible for the overall operation of an installation or an operational unit (i.e., part of a facility) e.g., superintendent or plant manager, or person of equivalent responsibility.

**Boiler** means an enclosed device using controlled flame combustion and having the following characteristics:

- (1) the unit has physical provisions for recovering and exporting energy in the form of steam, heated fluids, or heated gases;
- (2) the unit's combustion chamber and primary energy recovery section(s) are of integral design (i.e., they are physically formed into one manufactured or assembled unit);
- (3) the unit continuously maintains an energy recovery efficiency of at least 60 percent, calculated in terms of the recovered energy compared with the thermal value of the fuel;
- (4) the unit exports and utilizes at least 75 percent of the recovered energy, calculated on an annual basis (excluding recovered heat used internally in the same unit, for example, to preheat fuel or combustion air or drive fans or feedwater pumps); or
- (5) the unit is one which the Regional Administrator has determined on a case-by-case basis, to be a boiler after considering the standards in 40 *CFR* 260.32.

**Burner** means the owner or operator of any boiler or industrial furnace that burns hazardous waste fuel for energy recovery and that is not regulated as a RCRA hazardous waste incinerator.

**Disposal** means the discharge, deposit, injection, dumping, spilling, leaking, or placing of any solid waste or hazardous waste into or on any land or water so that such solid waste or hazardous waste or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including ground waters.

**EPA Identification (ID) Number** means the number assigned by EPA to each hazardous waste generator, hazardous waste transporter, and treatment, storage, or disposal installation; large quantity handler of universal wastes; used oil transporter, used oil processor/re-refiner, off-specification used oil fuel burner, and used oil fuel marketer.

**Generator** means any person, by site, whose act or process produces hazardous waste identified or listed in 40 *CFR* Part 261.

**Hazardous Waste** means a hazardous waste as defined in 40 *CFR* 261.3.

**Industrial Furnace** means any of the following enclosed devices that are integral components of manufacturing processes and that use controlled flame combustion to accomplish recovery of materials or energy: cement kilns, lime kilns, aggregate kilns (including asphalt kilns), phosphate kilns, coke ovens, blast furnaces, smelting, melting and refining furnaces, titanium dioxide chloride process oxidation reactors, methane reforming furnaces, pulping liquor recovery furnaces, combustion devices used in the recovery of sulfur values from spent sulfuric acid, and other devices as the Administrator may add to this list.

**Installation** means all contiguous land, structures, other appurtenances, and improvements on the land, used for treating, storing, or disposing of hazardous waste. An installation may consist of several treatment, storage, or disposal operational units. (For entities that only transport regulated wastes, the term installation refers to the headquarters of that entity's operations.)

**Large Quantity Universal Waste Handler** means a universal waste handler who accumulates 5,000 kilograms or more total of universal waste (batteries, pesticides, or thermostats, calculated collectively) at any time.

**Municipality** means a city, village, town, borough, county, parish, district, association, Indian tribe or authorized Indian tribal organization, designated and approved management agency under Section 208 of the Clean Water Act, or any other public body created by or under State law and having jurisdiction over disposal of sewage, industrial wastes, or other wastes.

**Off-Specification Used Oil Fuel** means used oil fuel that does not meet the specification provided under 40 *CFR* 279.11.

**On-Specification Used Oil Fuel** means used oil fuel that meets the specification provided under 40 *CFR* 279.11.

**Operator** means the person responsible for the overall operation of an installation.

**Owner** means a person who owns an installation or part of an installation, including the property owner.

**Storage** means the holding of hazardous waste for a temporary period, at the end of which the hazardous waste is treated, disposed of, or stored elsewhere.

**Transportation** means the movement of hazardous waste by air, rail, highway, or water.

**Transporter** means a person engaged in the off-site transportation of hazardous waste by air, rail, highway, or water.

**Treatment** means any method, technique, or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste so as to neutralize such waste, or so as to recover energy or material

resources from the waste, or so as to render such waste nonhazardous, or less hazardous; safer to transport, store or dispose of; or amenable for recovery, amenable for storage, or reduced in volume. Such term includes any activity or processing designed to change the physical form or composition of hazardous waste so as to render it nonhazardous.

**Universal Waste** means batteries as described in 40 CFR 273.2, pesticides as described in 40 CFR 273.3 as modified by paragraph (2)(A)3. 10 CSR 25-16, mercury switches as described in subparagraph (2)(A)4.A. 10 CSR 25-16, thermostats as described in 40 CFR 273.4, as incorporated in 10 CSR 25-16, mercury containing thermometers and manometers as described in subparagraph (2)(A)4.B. 10 CSR 25-16 and mercury containing lamps as described in subparagraph (2)(A)4.C. 10 CSR 25-16.

**Used Oil** means any oil that has been refined from crude oil, or any synthetic oil, that has been used, and as a result of such use, is contaminated by physical or chemical impurities.

**Used Oil Fuel** means any used oil burned (or destined to be burned) for energy recovery including any fuel produced from used oil by processing, blending or other treatment, and that does not contain hazardous waste (other than that generated by a conditionally exempt small quantity generator and exempt from

regulation as hazardous waste under provisions of 40 CFR 261.5). Used oil fuel may itself exhibit a characteristic of hazardous waste and remain subject to regulation as used oil fuel provided it is not mixed with hazardous waste.

**Used Oil Processing** means chemical or physical operations designed to produce from used oil, or to make used oil more amenable for production of, fuel oils, lubricants, or other used oil-derived products. Processing includes, but is not limited to: blending used oil with virgin petroleum products, blending used oils to meet the fuel specification, filtration, simple distillation, chemical or physical separation, and re-refining.

**Used Oil Processor** means an installation that processes on- or off-specification used oil.

**Used Oil Re-refiner** means an installation that produces lubricating oils and greases, industrial fuel, asphalt extender, gasoline, and other products from on- or off-specification used oil.

**Utility Boiler** means a boiler that is used to produce electricity, steam or heated or cooled air or other gases or fluids for sale.

**Waste Fuel** means hazardous waste fuel or off-specification used oil fuel.