



## LAND SURVEY ADVISORY COMMITTEE MEETING

9:30 a.m. Thur., May 15, 2008

### 1. Call to Order

- Meeting called to order by Chairman Paul Dopuch at approximately 9:40 a.m.

#### Committee Members present:

Paul Dopuch, Chairman  
Cara Detring  
Stan Emerick  
Darrell King  
Ray Riggs

#### Staff Members present:

J. Michael Flowers, State Land Surveyor  
Mimi Garstang, DGLS Division Director and  
State Geologist  
Bill Duley, DGLS Deputy Director  
Jim Froelker, DNR Ombudsman  
Sharon Hankins, Committee and Program Secretary  
Pat Mulvany, DGLS/Geological Survey Program  
Carol Payne, Document Distribution Section Chief  
Darrell Pratte, Geodetic Section Chief, LSP  
Robert Ross, Cadastral Section Chief,  
Steve Weible, State Parks Unit Chief  
Jane Williams, DGLS/Geological Survey Program

- Introduction of attendees, ombudsman and guests from DGLS/Geological Survey Program
- Announcement made that extension of Paul Dopuch's term was approved by Director Childers and he will continue with the Board until 12/14/2010.
- Ms. Detring made motion to approve agenda. Mr. Riggs seconded the motion and motion passed.
- Brief review of minutes from August 2007 Committee Meeting. Ms. Detring made motion to approve the minutes. Mr. Emerick seconded the motion and motion passed.

### 2. Personnel Issues

- Mr. Flowers gave general overview regarding organizational chart
- Mr. Flowers announced his retirement to the Committee and led a brief discussion of the position description for the State Land Surveyor.
- Announcement to Board that Dan Lashley had passed away March 15, 2008 and that Darrell Pratte has served as Acting Chief of Cadastral Section, in addition to his own duties as Chief of Geodetic Section while Mr. Lashley was on extended leave.
- Informed Committee that interviews were held recently for Cadastral Section Chief and introduced Robert Ross as the new Chief of Cadastral Section.
- Mr. Ross has a Bachelor of Sciences degree in Cartographic Sciences with an emphasis in Land Surveying from Missouri State University (formerly SMSU).

- Matthew Gann has been hired as a Technical Assistant III in State Parks Unit of Cadastral Section.
- One part-time employee still works in Repository approximately 19 hrs/week.
- Linda Miller retired this past winter and Carol Payne has been assigned the Administrative duties of the Document Preservation Section.
- Mr. Flowers announced the proposed reorganization of Repository and briefly explained reasoning behind proposal. New position would be a Natural Resource Manager B1/Land Records Manager). Instead of having a Land Survey Specialist II (LSSII) for Mrs. Miller's old position with an LSSII in Document Preservation AND Document Distribution, there would be a single Land Records Manager over both units of the Repository Section. It is recommended that the Land Records Manager be someone with a good background in database management with emphasis on land records.
- Mr. Riggs commented that he always wondered why it was two sections in the first place since both units complement each other and work so closely together.
- Mr. Flowers pointed out that the Repository used to be a single section for years when it was under the direction of Jack McDermott and Jim Matlock. Previous State Land Surveyor Robert E. Myers split the Section many years ago due to job duties at the time, but we are proposing that it be combined back into one section.

### 3. Budget

- General discussion of budget items and explanation of budget codes and appropriation (see attached spreadsheet).
- Mr. Emerick questioned the money that comes in and whether we have enough to operate. He was concerned that money allocated for computers was not enough.
- Mr. Flowers explained all sales of records/maps, cd's, etc. go into the Revolving Fund, a specific account. No salaries for Personal Services are taken from the Revolving Fund. Mrs. Garstang stated that cost allocations are broken down to cover office space, etc. All cost allocation funds go into a pool. General discussion ensued regarding fee funds not being available and possibility of going into a deficit. The Land Survey Fund is earmarked. All monies received basically remain in an account (bank). We have not had any increase in personnel, although salaries have gone up. Mrs. Garstang pointed out the fund had some up and down years.
- Mr. Flowers pointed out that "yes, we currently have enough money to operate. However, to continue to provide the services we have been providing that will not be possible in a few years. A proposed increase of 18 cents per document would be needed at this time in order to operate without a negative cash flow. DNR Director Childers was supportive of an increase to the fee in 2008, with the exception that it was an election year. We will have to address the issue of expenditures versus revenues. If not, we will have to reduce personnel or request a fee increase.
- Mr. Emerick commented that it looks like money that is earmarked specifically for the Land Survey Program, is leaving the program. He voiced a concern that if we look to increase the fees that gets our balance flush again, other programs/accounts will continue to bleed it down again.
- Mrs. Garstang pointed out that there are division and department staff where a portion of their salary is cost allocated and a portion comes from each program to cover operating costs. Mrs. Garstang's position is cost allocated because she does work FOR the Land

Survey Program. Our Graphics personnel are cost-allocated because they do work FOR the Land Survey Program. Salary and health costs have also gone up this year. OA cost allocation is a relatively new allocation.

- Mr. Emerick asked if the cost allocation had always been in the budget. Mr. Flowers replied that it started in 1998. OA cost allocation just started a few years ago and that it is not just the Land Survey Program whose budget is affected.
- Mr. Emerick asked if the LSP needs \$1 more to run their program, then we would be looking at a fee increase of \$1.25? in order to cover cost allocations. Mr. Emerick also asked who sets the cost allocation.
- Mrs. Garstang explained there is a formula that is used statewide, which comes up with a percentage and a figure that is allowable. There are funds within DNR that are already overspent and have no balance. So they may not take cost allocations from them or they may take a lesser account.
- Mr. Emerick asked if this "borrowing of funds" stayed within DNR. Mrs. Garstang replied "yes, except for \$25,000 going to OA allocation."
- Mr. Riggs pointed out that it seems our budget was down more in recent years than in the past and that if trend continues, it may be time to request an increase to maintain the standard the program has now.
- Mrs. Garstang also pointed out that when funds get flush with full balances, the General Assembly gets interested and wants to use it for other things.
- Mrs. Detring pointed out that if these funds are earmarked for our use, they should not be able to access those funds for other programs and projects.
- Mr. Emerick commented that when we get a fee increase review, we need to make sure we have enough requested to cover both our program and the cost allocations.
- Mr. Flowers pointed out that the current \$1 fee goes exclusively to the Land Survey Program. Repository funds are used only for operational costs, including equipment, maintenance, paper, CD's, etc.
- The cooperative part of GRS contracts is deposited into a separate fund. No salaries. Only contracts and E & E Expenditures are taken from the GRS (140) funds.
- Mr. Flowers submitted proposed budget for FY09 (see attached spreadsheet) and pointed out that Personal Services (3% raises for employees) and cost allocation will increase. The status quo is to remain the same, but costs are rising and based on the surplus, we have approximately 2.5 years before the surplus will decrease to a zero balance..
- Chairman Dopuch pointed out that in last year's Report to Director, he did mention that we were operating on that deficit. Mr. Dopuch requested input from other Committee members regarding the report that will need to be submitted at the end of 2008.
- Mr. Emerick voiced his concern that cost allocation will increase to the point where LSP has to look like it is running on a deficit in order to get funds.
- Mrs. Detring wanted to know what percentage is allowed for cost allocation and pointed out that dollars float up and down depending on income, yet if the budget increases for state government, there must be something we can do to max our funds out.
- Mrs. Garstang explained that the percentage is based on a formula decided by the department's Financial Section.
- Mr. Emerick commented that he would like to see more money to cover better equipment.

- Mr. Flowers pointed out that we had a little more control over IT E&E until state government reorganization when OA created a separate IT division to cover the entire state. Programs and divisions used to be able to give an estimate of what was needed in their budget, but now the budget is decided by a higher power. Office management is controlled by ITSD.
- Mr. Emerick pointed out that the level of software and hardware we are currently using is old and needs to be upgraded and that the program would be better off shooting for a higher level now.
- Mrs. Garstang responded that the department sets the standards and we don't have an option.
- Mrs. Detring pointed out that we will start having problems with our customer base because our technology is behind theirs. We need to use that customer base as an argument for increasing our technology.
- Mrs. Payne pointed out that we still pay for Ken Arthur's position even though he is under ITSD. We also pay half of the Division Receptionist/Switchboard position that comes out of LSP's fund.
- Mr. Emerick stressed that the point he was trying to make was that if we know we're already four years behind in technology, then we should at least shoot for a budget that will push us up to only two years behind.
- In regard to proposed projects for FY09, Mr. Flowers informed the Committee that it has been proposed and already announced that match for future county corner cooperative contracts will be \$250, instead of the current \$200. There are 400 corners proposed for county co-op projects. The Gasconade County Surveyor is currently performing a survey between Maries and Gasconade counties regarding their boundary line that amounts to approximately \$20,000. Gasconade County also approached Mr. Flowers and offered to reimburse LSP \$5,000 if we could get this started.
- The boundary line for Ste. Genevieve and Perry counties is consistent with the USPLSS. It is believed to be an unsurveyed political boundary. This would be a possible county line project for FY09.
- There has been a state boundary project requested two years in a row regarding the Ozark County state boundary with Arkansas from MP 110 to MP 125. Another possible county line project for FY09.
- Ray & Atchison County GRS contracts are still underway.

4. Section Reports for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> quarters of FY08

a. Document Distribution - Carol Payne, Section Chief

- Tax map service is offered to assessors. In the past we have given them a free paper copy or microfiche copy. Second copies were paid for. Since 2004, we have scanned everything. Assessors want a free paper copy and want to purchase the CD. Mrs. Detring and Mr. Emerick proposed going completely digital on all that, to which Mrs. Payne agreed.
- Mr. Flowers pointed out that he could understand Mrs. Payne's frustration, but there are smaller counties that don't have a lot of revenue. We're still a service organization and we are here first for public service. He pointed out that he and Mr. Pratte had gone to a county that didn't even have a microfiche reader.

- Mrs. Detring pointed out that exceptions could be made; simply tell them either/or but not both.
  - Mr. Emerick pointed out that we should make it a goal to go digital. To which Mr. Pratte responded that some counties would not be able to access that information. Assessors don't use them as much because the moment they get them, they're already out of date.
  - Mr. Riggs commented that he really appreciates that the Land Survey Index is now on the Website and asked if there were any plans to put the CMI (corner master index) on the Web. He pointed out that he goes in to find a corner and the LSI has the corner there, but he can't access the document because the CD he has is not updated. If you want the document, you have to find the document number. If this were online, it would make it easier. Then when you send the request in, even if you can't see the actual records, you'll know what one you need to order.
  - Mr. Flowers pointed out that it would be a good idea, but not sure what it would take for us to be able to do this. We would need to ask Ken Arthur what would be needed to convert that.
  - Chairman Dopuch pointed out the use of credit cards and that we had processed over \$25,000 in credit card transactions. He asked about the 3% charge for fees to use credit cards. Mr. Pratte pointed out that document fees are set by policy and that under the Sunshine Law, we are able to recoup those costs.
  - See attached report for further details.
- b. Document Preservation - Carol Payne, Acting Section Chief
- See attached report for further details.
- c. Cadastral Section - Robert Ross, Section Chief
- One proposed project for FY09 would be Ste. Genevieve/Perry County Boundary
  - Mr. Emerick asked if most of the surveys we do are platted. Mr. Ross replied that it depends on the course of the investigation.
  - In regard to the "unassigned corner investigation in Wright County" noted in the report, Mr. Emerick asked if we routinely look up lost corners if a customer calls and say they can't find the corners. Mr. Ross commented that we are not in competition with private surveyors, and that generally it is an issue of damaged or destroyed corners, of a cost-prohibitive magnitude for one individual to be able to afford.
  - Mr. Flowers pointed out that we don't turn down a request for an investigation, but we also give every one of them the same review process. Then they are prioritized. We did receive a letter regarding the Wright County corner investigation. Some of the investigations come from local citizens and some from professional land surveyors.
  - Mr. Riggs asked what the budget allowed for county surveyor and private surveyor co-op contracts. Mr. Flowers responded that for FY08 the budget was \$200,000. Mr. King asked if the private surveyor co-op contracts were processed on a first-come/first-serve basis.
  - Mr. Flowers said the county co-op projects were the most cost-productive. The program has been doing this for 30 years and the surveyors are running out of corners to process.

- Mr. Riggs pointed out that we need to ask ourselves what the next step will be. Mr. Lashley told him several years ago that there is a backlog for Private Surveyor contracts. Mr. Flowers said the program starts fresh with new contracts every year and that we should probably better educate private surveyors that they need to come back every year with their requests. Mr. Pratte pointed out that July is a good time to submit those applications because there is funding then.
  - Mr. Riggs pointed out that this may be self-serving, but there are some surveyors out there in which those contracts are their only job and it annoys him and some of the other surveyors when one surveyor gets contracted with 50 corners and others can't get a contract accepted.
  - Mr. Flowers pointed out that this can be an issue, but at the same time, we need these monumented so we are hesitant to turn anyone away. And we do not show favoritism.
  - See attached report for further details.
- d. State Parks Unit - Steve Weible, Unit Chief
- Staff in this unit are employees of DGLS, but funding and expenses are paid by Division of State Parks and Parks set the projects we work on.
  - Mr. King commented on the new state park on Current River. Mr. Weible told the Committee that Missouri Department of Conservation will be covering that project.
  - See attached report for further details.

Break for lunch - Meeting reconvened at approximately 12:50 p.m.

- e. Geodetic Section - Darrell Pratte, Section Chief
- Mr. Pratte gave a general overview of current GRS projects
  - Mrs. Detring asked who pays for a monument when one is destroyed. Mr. Pratte responded that if we can find a contractor that we know has destroyed it, we can make them pay. Usually we get calls saying we need to knock it out (for whatever reason, but usually due to construction), and then we just go replace it. What causes problems is when someone destroys one and we aren't aware of it.
  - Mr. Dopuch asked about comment made that "we're working with GIS people" and wondered if there were any plans to link the GRS maps to the station information document. Mr. Pratte said it will be linked to a certain extent when you click on that station, but we're not going to be putting on any positioning or anything like that.
  - Mrs. Payne pointed out that from the standpoint of the Repository, a lot of people are already using what we have.
  - Mr. Pratte said the program used to get calls once or twice a month asking for a map of a certain county asking where the control is. Ever since we put these maps on the internet, we haven't gotten any calls.
  - Mr. Pratte pointed out another little item of interest. MoDOT has their pilot project in St. Louis. They're putting up five virtual reference stations (continually operating reference stations), so you can download data in real time. They have five in St. Louis as a pilot and have funding for 29 more stations. Seiler Instruments installing stations in Kansas City, along the I-70 corridor, along I-44 corridor in Southwest Missouri and then near each MoDOT district office.

- Mr. Riggs asked if the data from MoDOT would be going public? Mr. Pratte didn't know yet and though it may be only MoDOT that has access for the real time network.
- See attached report for further details.

## 5. Old Business

- Introduction of Jim Froelker who joined the meeting this afternoon. Mr. Froelker serves as ombudsman for Central Region and will be sitting in on the remainder of the meeting today.
- a. Public Relations Plan - Hylan Beydler, Division Information Officer
- Presentation by Hylan Beydler regarding news releases
  - Department has a news clipping service. Anything related to this division is sent to Ms. Beydler. A sizable amount of our news releases are being picked up. A few radio outlets want to do interviews. Mr. Pratte and Marty Wasson have done radio interviews.
  - Mrs. Garstang pointed out that we're also sending a letter to legislatures within districts to inform them of what contracts have been entered into in their districts.
  - Ms. Beydler pointed out that all LSP news releases are regularly cycled through the state web page. All press releases have web site info included on them.
  - Both LSP and the Geological Survey Program participated in Phelps County's Sesquicentennial parade held in Fall 2007.
  - This division participated in Earth Day in April 2008. Teachers receive info packets and trading cards are given away as prizes, including those portraying land survey.
  - We participate in the Missouri State Fair every year. Displays make comparisons of land surveying as it was "yesterday vs today." We take along markers and witness trees to use in displays. This year is special as a result of a suggestion Ms. Beydler made during fair planning meetings. Three life-size standees will be available for fairgoers to have their pictures taken with. The first is a cutout of Haz Waste suit, the second is a park ranger, and the third is a professional land surveyor. Mr. Flowers served as the volunteer for the standee picture. Fact sheets and trading cards will be handed out to visitors of the displays. Standees will include career information.
  - General discussion of the LSP Website. There are links to most current news releases. Ms. Beydler needs to evaluate web statistics in order to continue to enhance the site. There is a link to Mr. Pratte's article in Missouri Resources Magazine.
  - Future ideas include the possibility of an LSI tutorial being put on the Web, creating an interactive Web or educational CD with questions/answers.
  - Ms. Beydler worked at US Geological Survey prior to coming to Dept of Natural Resources. She suggested a variation of a game of Jeopardy. Such as Geopardy or Surveypardy.
  - Would like to contact web maintainers at various places that are trying to link to land records, such as Springfield-Greene County Library. Need to get articles in Missouri Resources and other publications regarding our activities.
  - Herb Turner is working with EarthCache Onsite. We will have a spot here in the hallway. One of the stipulations of earning their medal, we just need to have the site available. We are close to publicizing this. With GeoCache you get a payoff.

EarthCache is informational only. Mr. Flowers wants the display and exhibits modernized; target completion to be before July 1, 2008.

- This division and program provide educational outreach in local schools. Several surveyors went to the U.S. Population Mark and educated Edgar Springs school children. Most of those kids go to school right next to it and maybe only three had been there and knew about it.
- We have participated in Rolla High School Career Day for last few years as an onsite educational outreach.
- Recent group tours of our facility include Edgar Springs Science Day for their 7<sup>th</sup> and 8<sup>th</sup> grade classes, the Cureton home school group which included 35 students and some of their parents, and the Rolla School DAZE program (held today) when 5<sup>th</sup> grades from Rolla Middle School come and tour the facility. Rolla School DAZE has been an annual event for more than eight years.
- Potential ideas and suggestions include: potential news releases and entries in Missouri Resource magazine, participation in our state's Bi-Centennial in 2020, our role with the Board of Geographic Names, article featuring monument restoration and why we have it, EarthCache, HARN, GRS placement moving from urban to rural, emphasizing the "jewels of history" that we have in the vault here, Bruce Carter's project to connect our database to NGS database, surveying in State Parks, county line surveying, St. Louis boundary lines, Civil War Sesquicentennial will be highlighted by Division of State Parks in 2001 (4/12/1861), the New Madrid Earthquake Bicentennial scheduled for 2011 (from 1811)
- Proposed Strategy is the to create a calendar of events, determine our target audience, process monthly or bi-monthly news releases, make each section responsible for floating an idea on a regular, rotational basis, identify and pitch Missouri Resource Magazine articles. Ms. Beydler is on the Board for this magazine, so she would be able to sell them the idea. Land survey is probably the least understood, so they should welcome hearing from us. We need to get more information out to our own department about what we do.

b. News releases regarding projects/contracts - Hylan Beydler, Division Information Officer

- Mr. Dopuch said that the news releases have been very beneficial in his county because he now has property owners calling him telling him about corners that need to be remonumented.
- Mr. Emerick asked if there was any possibility of making information available to our bordering states. Can we get news releases to other states to get more feedback from them, particularly when we have border contracts with other states?
- Mr. King asked if we are able to get word to some of the associations like Missouri Association of Counties to let counties know what we're about.
- Mr. Flowers pointed out that one of our staff members will be attending a Records Meeting next week. Mrs. Payne attends the MSPS chapter meetings.
- Mr. Froelker pointed out that we also need to get info out to other ombudsmen so they can get info out to the citizens in their areas.

- c. Recording county boundary projects -
  - Originally, the Advisory Committee had requested that all county boundary surveys made under contract or in-house be recorded in the respective counties where the county boundary survey was made. The Land Survey Program agreed to do this.
  - When program staff attempted to file a boundary survey in St. Louis and Franklin counties, both county recorders wanted payment up front by cash or check. The counties also would not accept procurement cards in payment, nor would they agree to direct bill the department.
  - The department does not currently have the ability to do this within the state's SAMII system. It was also not recommended that program employees pay for the recording fee out-of-pocket and then request reimbursement on the monthly expense request form for fear that this would not be recognizable as a legitimate reimbursable expense.
  - The possibility of recording county boundary projects was tabled until more research could be made regarding HOW the recording fees could be paid. Mr. Duley and Mrs. Garstang agreed to discuss this issue with their Administration staff to find a solution.

## 6. New Business

- a. Land Survey Index on Web - presentation by Ken Arthur
  - General overview and discussion.
  - Possible purchase of external hard drives
- b. Completion of scanning project
  - Provided the Board members with a tour of the Land survey Index application (<http://www.dnr.mo.gov/molandsurveyindex/>). Mr. Arthur also demonstrated how staff can search LSI and then click on a document link to view the plats. Previously, staff could not view all the documents on-line.
- c. Distribution and costs for digital survey records
  - Mrs. Detring pointed out possibility of privatization of records. How do you avoid bulk sale of documents to someone and then competing with same entity. What is going to protect the process of preserving these documents? If you set a price, you need to set a price with that in mind. The state has not authorized them to come up with the privatization contracts and they're just doing it.
  - Mrs. Garstang asked Mrs. Detring if she would be willing to speak with our Department attorney regarding this issue. Mrs. Detring agreed.
  - DGLS online shopping cart was approved by ITPG for FY09, but we're looking at three options for Web-based sales, including developing a system in-house, purchasing a system already developed or hiring a service. General consensus was why reinvent the horsed and develop our own when we can just purchase a system and custom fit it to meet our needs. We will be asking DGLS for a project sponsor.
  - Mr. Dopuch pointed out that with 1.3 million records, LSP accomplished something that seemed impossible just a few years ago, yet we got it done. However, when a customer calls up requesting a copy, we still end up doing the research for me. This should just be set up as a shopping cart program on the Web.

- Mr. Arthur said that subscriptions would probably be most efficient for all involved.
- Mr. Dopuch pointed out that the Hubtack Company is scary because that company will invest a lot of his time on getting documents for resale which brings us back to the bulk issue. Mr. Dopuch is against the bulk sale concept. Mr. Emerick was also against bulk sale and suggested keeping bulk sales to only microfiche. Mr. King pointed out that it gets into a legal issue as far as the state is concerned. According to records law, if we have it then we have to make it available. Then you get involved in Sunshine Law where you cannot charge more than what it cost you to produce it in the first place. Mr. Riggs pointed out that we are going to have to treat the customer who is buying bulk the same as you do the customer who is buying only one piece at a time.
- Mrs. Payne pointed out that Mr. Hubtack wanted the Repository to give him a deal for buying in bulk. When he was told "no, we treat everyone the same" and that he couldn't get a lower price for bulk purchases, he was upset that they wouldn't give him a break.
- Mr. Dopuch pointed out that Mrs. Garstang has asked that the department attorney contact Mrs. Detring, so at this time the recommendations and discussion for the issue will be tabled until the next meeting.
- Mr. Riggs wanted to know if there was any way to get just an index of corner documents. Mr. Arthur said Mr. Flowers and/or Mr. Pratte would need to put in a request to ITSD for this. Mr. King asked how difficult that might be and how long it takes. Mr. Arthur said it could take six months to a year. Mr. King asked if it would be possible to tag the corner documents onto the LSI.
- Mr. Riggs made the motion that a request be made to process an index of corner documents. Mr. Emerick seconded the motion and the motion passed.

d. Surveyor's Reports - Stan Emerick

- Mr. Emerick proposed the possibility of surveyors drafting their reports for larger projects in the form of a letter to the State Land Surveyor. Mr. Ross asked what kind of narrative he would be looking for.
- Mr. Emerick wanted something that shared the story of the survey in a way that we can understand what the surveyor went through. Mr. King commented that some of the stories in the old field notes are great. The stories about the climate, surroundings, hardships, humorous happenings, local flavor, etc. Mr. Emerick pointed out that one could write it as a letter to another surveyor or your mother. However you want to draft it. Just tell the story of the survey in common letter form. Some of these (or excerpts from some of them) could be used in articles.
- Mr. Pratte pointed out that Steve Weible's map had a little local flavor mentioned on the cemetery map.
- Mr. Emerick pointed out that the Ray/Lafayette county boundary where the river had relocated and all the problems that ensued from that would make a good story to tell. Just simply tell the story.
- Mr. Pratte pointed out that any investigation has to be initiated by a letter request. Then there are the note sheets where you scribble general notes. How much would this add to the survey? Mr. Dopuch thought the amount would be negligible. Mr. Pratte agreed that all surveys should have a report to support the survey.

- Mr. Emerick commented that you don't have to follow the report in detail and that an outline was just an idea. He wants us to have a memo that can be attached that shows "the rest of the story."
  - Mr. Duley commented that the question is how we can get the interest of the average person and not just the surveyors.
  - Mr. Emerick is looking for a vehicle that explains the human interest stories and emotions we run into. Mr. Riggs said we couldn't make it a requirement for the surveyor, but that it would have to be an option. To do a survey and make it a requirement to do this report, would make it beyond minimum standards. Mr. Dopuch voiced agreement with Mr. Riggs.
  - Mr. Flowers had no objecting to doing a draft and we can see how much it takes.
  - Mrs. Payne pointed out that it could have bad results if there were something in the report that reflected badly on a neighbor or a landowner and it would then be turned into a public document.
- e. Annual Land Survey Advisory Committee Report to the Director - Paul Dopuch
- Mr. Dopuch forwarded the annual report to the director last September 2007.
  - This being an election year, he suggested that we don't meet until after the elections in November and the report can be filed after that meeting. Mr. Dopuch requested help from remainder of Committee to write the report this year. He pointed out that this was his third term on this Committee and that it is his opinion it is the best Committee we've ever seen. Mr. Dopuch felt it was his place to write it last year because the rest of the Committee was all new and had not been part of it long enough to be familiar with it. However, the contributions from the Committee in ideas, suggestions and support have been overwhelming.
  - Ms. Hankins was directed to make copies of last year's Report to the Director and forward to all Committee Members.
  - Mr. Emerick and Mr. King asked if it was possible to get info from county commissions' input to include in that report.
  - Mrs. Garstang suggested that rather than try to incorporate the county commissions' information into the report that it might be an appendix that could be attached to the report.

#### 7. Date for Next Meeting

- Mr. King made a motion that the next meeting of the Land Survey Advisory Committee be scheduled for the first Thursday in November, specifically November 6, 2008.
- Mr. Riggs seconded the motion and the motion passed.

#### 8. Request for Closed Session

- Mrs. Garstang made a motion that the Committee go into Closed Session.
- Mr. Emerick, Mr. Riggs, Mr. King and Mr. Dopuch remained in Closed Session with Mrs. Garstang, Mr. Flowers and Mr. Duley. Mrs. Detring had excused herself from the meeting earlier in the afternoon.
- It was later reported from Mrs. Garstang that the subjects discussed in Closed Session involved both short- and long-term leadership for the Land Survey Program subsequent to the retirement of Mr. Flowers.

- Mrs. Garstang further reported that the Closed Session of the meeting ended with a motion for adjournment from Mr. Emerick. The motion was seconded by Mr. King and the meeting adjourned unanimously at 4:35 p.m.

Respectfully Submitted,

Sharon Hankins  
Committee Secretary